

By Jocelyn



BORANG DAN TEMUDUGA II

In this week's class, we learned about **borang** {form/forms} and **temuduga** {interview, in this case, job interview}

On Tuesday, we looked at **brosur KFC** or **Brosur Jawatan Kosong KFC**.

Jawatan >>> *Job position, post.*

Ada banyak jawatan di KFC. Contoh jawatan di KFC >> Team member, Star, All Star, shift manager, operations manager **dan lain-lain.** (*and others*)

As a whole, **jawatan kosong** means *job vacancy*. In the picture below, you can see a banner **Jawatan Kosong**.



Poster Jawatan Kosong Pizza Hut

PHD PIZZA HUT DELIVERY
JAWATAN KOSONG

PHD PIZZA HUT DELIVERY **JAWATAN KOSONG**

KAMI MEMPELAWA INDIVIDU YANG BERMINAT UNTUK MENGGISI JAWATAN SEPERTI BERIKUT :

- PHD PENGHANTAR PIZA
- PHD JURUWANG
- PHD KREW

Anda juga akan menikmati faedah-faedah yang menarik :

- Peluang kenaikan pangkat ke jawatan penyelia dan pengurus.
- Insentif penghantaran secara mingguan untuk penghantar pizza.
- Masa kerja yang fleksibel untuk pekerja separuh masa.
- Kemudahan tempat tinggal untuk PHD restoran tertentu /luar kawasan.
- Faedah perubatan.
- Gaji semasa cuti bersalin.
- Dibayar semasa latihan.
- Pakaian seragam.
- Makanan disediakan secara percuma sewaktu bekerja.
- Sumbangan KWSP & SOCSO.
- Cuti tahunan.

Sila Hubungi:

MISS SARITHA:019-2048293
MISS ERNIE:012-9278322

Now back to our KFC's brochure.

Dalam brosur KFC juga ada **borang permohonan kerja**.

Borang Permohonan kerja refers to job application form.

You probably have used **borang permohonan scholarship** or **borang permohonan lesen pemandu** (driver's license), **borang permohonan universiti**. (University application form)

Now you know that **permohonan** means *application*.

On Monday, you have learned the basic information that a job application form asked for like nama, alamat, nombor telefon, tandatangan and so on.

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On Tuesday, we looked at other important information that are available in the forms like **kelayakan, taraf perkahwinan, kewarganegaraan, nama saudara terdekat, pertalian, jenis akaun bank.**

Kosa kata:

1. **Kelayakan:** Qualifications. Sometimes you will see 'Pendidikan' (education).
2. **Taraf perkahwinan:** marital status
3. **Bujang:** Single
4. **Berkahwin:** Married {Usage in sentence- **Brat Pitt dan Angelie Jolie belum berkahwin.**}
5. **Kewarganegaraan:** Citizenship /nationality[warganegara:citizen. **E.g. Cik Jocelyn warganegara Malaysia bukan Amerika.** Ms.Jocelyn is a citizen of Malaysia not America.; by adding the affixes 'Ke.....-an" the form and function change.]
6. **saudara:** relative (in terms of family) [**Saudara terdekat** means the closest relative]
7. **pertalian:** relationship
8. **jenis:** type [E.g. **Jenis akaun bank** refers to the type of bank account)You can use jenis in many other context. For example, **Apa jenis ikan ini? Ini ikan tuna.** What type of fish is this? This is tuna.]

On a related note:

In our last class about cooking, we talked about the **brands** of food we used.

E.g. **Sos ini jenama apa?** What brand is this sauce?

Saya suka kasut berjenama Adidas.

Remember 'ber-'

By Jocelyn

In the 'borang KFC', there are also questions about your past records.

We looked at the word 'Pernah' or its question form 'pernahkah?'

Pernah- is a word to indicate **have been/ had done or experienced something**.

Contoh:

Cik Jocelyn: Saya **pernah** pergi ke New York. Pernahkah Fred pergi ke New York?

I have been to New York. Have you been to New York?

Fred : **Tak pernah.**

No, I have not.

So, in the 'borang KFC' we saw a question like

Pernahkah anda bekerja di KFC Restoran sebelum ini: YA/ TIDAK

Have you worked in KFC before this: YES/ NO

****Remember 'sebelum ini'? Refer to the previous post on belum / sudah.**

Apart from the **borang**, we discussed what other information is in the brochure. In the **brosur KFC**, there are information like **umur minimum, masa kerja, gaji, faedah-faedah, kemudahan hostel, elaun makan, jenis jawatan, apa yang hebat tentang KFC.**

Kosa kata:

1. **Masa kerja**: work hours.

In the brosur, we saw '**Masa kerja yang fleksibel termasuk waktu kerja hujung minggu.**'

It means '*flexible working hours that include working time on weekends*'.

2. **hujung minggu**: weekends

3. **Faedah-faedah**: benefits

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Under **faedah-faedah** we have:

4. **gaji**: salary

5. **kemudahan**: facility [kemudahan hostel] > hostel facility

6. **elaun makan**: Allowance for food

We also have information about what's so great working in KFC: Apa yang **hebat** di KFC?

7. **hebat**: great

In the brosur, we saw "**Segala yang hebat bermula di sini**" >> "*All great things start here.*"

8. **mula** :start. Here it is attached with a prefix -ber

Last but not least, we worked on a flyer on **TEMUDUGA TERBUKA GIANT SUPERMARKET** (See the attached below)

Temuduga Terbuka means *Open job interview*.

Kosa kata:

1. **Waktu**: Time {Similar to **Masa**}

2. **juruwang**: cashier

3. **pengalaman**: experience

4. **pembantu jualan**: Sales assistant



**TEMUDUGA TERBUKA
GIANT SUPERMARKET
KAJANG**

WAKTU : 10.00 PAGI – 5.00 PETANG

**ALAMAT : LOWER GROUND FLOOR, PLAZA
METRO KAJANG, JALAN TUN ABDUL
AZIZ, 43000 KAJANG, SELANGOR**

- JURUWANG
- PEMBANTU JUALAN

**GAJI POKOK + ELAUN + OT
(DENGAN PENGALAMAN)**

RM 1000***

**SILA HUBUNGI:
SITI : 019-3711320
OFFICE : 03-87331712/1781**